

Australasian Institute of Surface Finishing

MEMBERSHIP INFORMATION
& AGREEMENT 2021-2022





ABOUT US

our history

The foundations for the Australasian Institute of Surface Finishing (AISF) were laid over 50 years ago when electroplaters had a desire for regular exchange of technical information. This led to the establishment of branches of the American Electroplaters' Society (AES) in Adelaide, Melbourne and Sydney. By the late 1960's NSW were also members of the Master Electroplaters Association which focussed on consultation with government authorities to have a voice in policy changes.

With national agreement that the industry needed to speak with one voice, it was clear an Australian based national industry association was required. On the 1st April 1969 the Australasian Institute of Metal Finishing (AIMF) was born. Guided by a Federal Council drawn from all the three founding Branches, the AIMF grew rapidly. 420 members attended the first AIMF Annual Conference in October 1969.

The 1970's featured the rise of powder coating and anodising. These industry members joined the AIMF as their professional and technical industry body. As the AIMF strengthened the support of many major companies, smaller operators and suppliers soon followed and branches in Brisbane and Perth were established.

training

In the years of the 70's and 80's, the AIMF initiated industry specific training programs that were utilised by the association in conjunction with TAFE and other training organisations.

australian standards

The AIMF played a key role, through members time being allocated to working with Australian Standards committees.

These included Standards for electroplating and anodising and in subsequent years powder coatings. Most of these Standards are still applicable today in updated formats. To this day the, AISF is the key driver for updating industry specific Australian Standards

ABOUT US

continued..

accreditation programs

The late 1990's saw the development of the AIMF's Audit and Accreditation Programs.

The first program, encouraged by the Australian Window Association (AWA), was the AIMF implemented accreditation program for powder coating aluminium extrusions.

After considerable deliberation, in 1998, the AIMF decided to utilise the highly regarded, international Qualicoat Audit & Accreditation system. This system is still in operation today and registered plants complete bi-annual audits to maintain their Qualicoat License. The AISF holds the master licence for Qualicoat in this region.

The second accreditation program was created by anodiser's who wrote their own Anodaudit Audit and Accreditation system specific for Australian conditions.

There are currently 3 registered plants with Anodaudit Accreditation with discussion to convert to the International Qualicoat System. The AISF would likely become the licence holder in this region.

development of the AISF

In September 2006, the Institute changed its name to the Australasian Institute of Surface Finishing (AISF). The name change was made to reflect the changes in the industry, with the development of plating on plastics and powder coating on wood, as well as the finishing of many other materials.

In 2017 the AISF established the School of Powder Coating to formalise the training of members in the powder coating industry.

2019 saw the AISF move towards further growth with the AGWA (formally AWA-AGGA) managing the Secretariat services, with leadership guidance and wisdom passed between the associations.

Currently the AISF is working on further developing our industry by updating the Powder Coating Standard AS3715, holding valuable seats on Environmental Protection Authority forums across Australia and is focused on the continued development of industry specialised training programs.

Today we invite you to join our Institute and continue the vision of our founders to create an organisation that represents and grows our industry.



our mission

The AISF represents the professional interests of its members for the purpose of promoting excellence and compliance across the surface finishing industry.

our vision

To share, promote and enhance technical and commercial knowledge, skills and competencies amongst all our members

who we are

AISF is a not for profit, member association representing the professional interests of primarily Australian anodisers, electroplaters and powder coaters.

Our organisation brings the best of industry together, with a strong focus on working with the regulators and engaging with government to drive change from within industry.

our objectives

The AISF's overriding objective is to ensure that our members are equipped with the skills to strive for best practice outcomes and to collectively deal with important issues impacting the surface finishing industry.

We strive to;

- Promote members and their services.
- Represent the professional Interests of our members and the wider surface finishing community
- Develop talented industry professionals
- Protect and enhance the future of our industry
- Ensure quality performance coating

specialist committee's

The AISF is committed to representing all surface finishers across the Australasian region. The Board of Directors appoint several specialist committees to assist with navigating relevant industry challengers, and develop new methodologies to further enhance the surface finishing industry.

The AISF currently manage two quality auditing systems.

Anodisers Association

Representing anodisers nationally, with their own, locally developed audit system, named Anoaudit.

Qualicoat Australasia:

Quality Licencing Program for architectural aluminium. Australia's only licensing and audit system for the entire powder coating process on architectural aluminium to ensure compliance with AS3715.

OUR SERVICES

In addition to quality accreditation and compliance, the AISF offer our members exclusive access to:

- Industry *representation* for our members to regulatory bodies
- Industry accredited *training* and skills development
- Technical information and *resources*
- Discounted industry specific *insurance* services

representation

The AISF is the voice of its members, representing the industry as a whole to various regulatory bodies, government agencies and institutions.

We work to protect the rights of our members and to secure a sustainable future for our industry.

We provide assistance to our members to understand new legislation and how it will affect your business, guidance and support to meet compliance regulations, as well as act as the vehicle to secure funding for new technologies and improvement measures.

resources

The AISF have a team of industry leaders on hand offering technical advice and assistance to all members.

We also provide access to important information relative to the industry through our seminars, technical papers and journals, website, industry events, newsletters and training courses.

We also have several consultants who can offer AISF members professional technical services at discounted rates.

training

AISF training courses ensure highly trained, better motivated staff with a broader understanding of the powdercoating and electroplating processes and the specifics of your business operations.

We offer a range of courses to suit your needs, including two day intensive introductory courses in both powder coating and electroplating and also offer an apprenticeship/traineeship program.

Members receive considerable discounts on all courses and apprentices may be eligible for government funding, subject to assessment.

insurance

With the combined leverage of the AISF Group, we have secured professional advice on insurance requirements along with industry specific insurance premiums for our members.

This service offers members access to key insurance protection including:

- industrial special risks product
- public & products liability product

You could save your business thousands of dollars by taking advantage of this corporate deal.

NB: The AISF does not provide financial advice, please see independent advice as to whether this product is right for you.

MEMBERSHIP BENEFITS

AISF membership serves as a fantastic opportunity to be part of a leading industry association and provides an enviable platform to be recognized as a high performance business amongst your peers Australia wide

support

- National body representation for various industry forums and related issues
- Professional representation on accreditation, licencing and compliance matters
- Industry experts on hand to assist with technical problems and making business decisions
- Industry specific tailored Insurance packages and reduced premiums
- AISF's commitment to long term sustainability and improvement of the Industry

training & knowledge

- Access to discounted AISF accredited training courses on powder coating, electroplating and cyanide training.
- Free access to our EPA partnership training programs
- Assistance with Government Training Grants & Incentives
- Improved business practices through local and web-based technical meetings & briefings
- Plant visits and bench marking
- E-mail access to our "Industry Insights" bi-monthly newsletter
- Access to online directory with links and resources related to surface finishing

additional Australasian Supplier member benefits

- Opportunity to submit articles on new Innovative advancements in our bi-monthly newsletter;
- Display your company logo on the footer of our consumer website & members CRM
- All supplier members have the additional benefit of having a company profile, logo and link to own website on our dedicated Supplier page on our website.
- All supplier members have the exclusive sponsorship opportunities at our training, events and newsletters.

networking & marketing

- Maximise company's exposure in the market at various industry events
- Interaction with key leaders and peers in the industry
- National Conference – increased company visibility & expertise through paper presentations
- Free advertising on our online members directory – a valuable marketing tool
- Editorial opportunities in our "Industry Insights" monthly newsletter and on our association social media pages.

MEMBERSHIP TYPES

director appointed members

life members

Life members, are a person whose meritorious services to the Company and the Industry have been recognised by the Board in its absolute discretion.

Please note a life member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association

honorary members

Honorary members, are a person whose meritorious services to the Company and/or the Industry have been recognised by the Board in its absolute discretion. This member is appointed Honorary status for the duration of the membership term.

Please note a life member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association

industry members

regional supplier

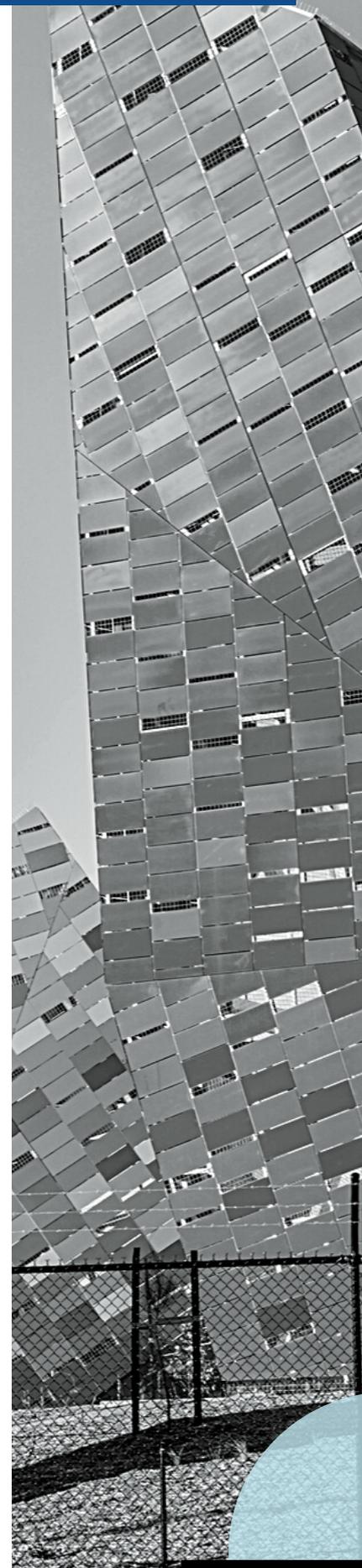
An AISF regional supplier membership has the opportunity to promote their industry relevant products and services to our member network. A regional supplier member holds a single warehouse, office, site & distributes within one region in Australasia.

Please note a regional supplier member is entitled to vote in the affairs of the Association, and is eligible to hold office within the Association

australasian supplier

An AISF australasian supplier membership has the opportunity to promote their industry relevant products to our member network. An Australasian supplier members hold multiple warehouse, offices or sites within the Australasian region.

Please note a state supplier member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association



MEMBERSHIP TYPES

continued..

industry members cont..

single-site applicator

An AISF single-site applicator is available to companies whom have a singular presence within the surface finishing industry. Single-site applicator members hold one finishing site within Australasia.

Please note a single-site applicator member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association.

multi-site applicator

A multi-site applicator membership is available to companies whom have a national presence within the surface finishing industry. Multi-site applicator members hold multiple finishing sites within Australasia.

Please note a multi-site applicator member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association.

associate

An associate membership is single business entity operating and/ or performing one (1) service to Industry members in the capacity of a specialised and/ or technical services. This member is appointed Associate status by the Board in their absolute discretion and for the duration of the membership term.

Please note an associate member is entitled to vote in the affairs of the association, and is eligible to hold office within the Association.

MEMBERSHIP TYPES

continued..

affiliate member

An affiliate member is not eligible for any other membership class and is either:

- a. Engaged in the design or installation of manufactured components by Business members; or
- b. A supplier of services to surface finishing companies, persons trading in that manner, or owners whether such supply is direct or indirect within the Industry; or
- c. Is a member of an affiliated member association.

Please note an affiliate member is entitled to receive official notices of and attend general meetings, however they are not eligible to vote in the affairs of the association, or are not eligible to hold office within the association.

student members

Student memberships are offered to anyone currently completing studies or an apprenticeship within the surface finishing industry.

Generally they are enrolled in tertiary or vocational study at any level of university, accredited non-profit college or vocational technical institution, in an engineering, technical or associated diploma, degree, or trade focused on the design or construction of buildings, or building products related to the surface finishing industry.

Please note an student members are entitled to receive official notices of and attend general meetings, however they are not eligible to vote in the affairs of the association, or are not eligible to hold office within the association.

MEMBERSHIP FEE STRUCTURE

2020/2021 FINANCIAL YEAR

regional supplier

\$680pa (+ GST)

australasian supplier

\$2,040 pa (+GST)

single-site applicator

\$580pa (+ GST)

multi-site applicator

\$1,160 pa (+ GST)

associate member

\$480 pa (+ GST)

affiliate member

\$380 pa(+ GST)

student/ trainee

\$50 pa(+ GST)



CODE OF CONDUCT

AISF Members Shall:

technical skills

- Provide products that comply with the relevant industry requirements.
- Continue to develop professional knowledge and technical skills.
- Undertake only activities they are competent to perform and, when in doubt, obtain appropriate advice and assistance that will allow these activities to be competently carried out.
- State qualifications, experience and prior responsibilities accurately.

public responsibility

- Provide access for customers to a complaints handling procedure.
- Ensure that actions and general conduct help maintain the prestige of surface finishing related activities.
- Provide the community with information that will assist it in formulating policies and making decisions on matters affecting surface finishing related activities.
- Ensure that advice and directions provided give full and proper cognizance of surface finishing requirements.

behavior

- Maintain a high standard of integrity and apply honesty and fair dealing in all aspects of their operations.
- Carry out their professional duties with care and diligence.
- Conduct themselves in a manner which is neither derogatory to their colleagues, nor likely to lessen the confidence of the public in surface finishing related activities or the Code of Conduct for surface finishing related activities.
- Ensure all professional membership and auditing fees are paid in a timely manner in accordance to the payment terms.

social & environmental

- Seek opportunities to be of service to their community in matters relating to the surface finishing industry and local sponsorship to develop a positive community profile.
- Ensure their manufacturing processes are monitored to show due regard to the environment and, wherever possible, look to implement practices that encourage sustainability and maintain pollution below legal limits.
- Ensure work practices consider the health and well being of their staff, customers and the general public to increase satisfaction and staff retention.
- Respect and not claim ownership of private knowledge (intellectual property) of individuals.



Management Shall:

auditing

- The Code is not intended to be audited. However, serious breaches of the Code can lead to the triggering of investigation by the AISF and disciplinary action.

complaints handling

- The AISF will recommend methods of recording, investigation and resolution of complaints by the Member but not prescribe any specific systems.
- The AISF will use utmost discretion when handling complaints, and will utilize the guidance of the AISF directors to assist with technical knowledge, investigate, educate, help resolve, communicate and if required discipline Members.

appeals

- In the event that a member wishes to appeal disciplinary measures proposed by the AISF secretariat management, the AISF Board of Directors can appoint a group of specialists to review the issue.
- The decision of that group is to be considered final.

disciplinary action

- The AISF will take all reasonable steps to influence the member in breach of its obligation under the Code of Conduct to comply.
- In the event that a member still fails to comply, the AISF will terminate membership.

disclaimers

- All statutory requirements will take precedence over any conflict with the Code of Conduct.
- The Code of Conduct is not intended to be a complete guide for the safe conduct of activities.
- No warranty will be made by the AISF as to the accuracy and reliability of opinions or recommendations provided.
- The AISF takes no responsibility, as far as the law permits, for any direct or indirect loss suffered by any organisation as a result of how the Code of Conduct is managed.

2021/2022 FINANCIAL YEAR

